

**Town of Ridgefield
Parking Authority Meeting
January 15, 2026 – 8:00 a.m.**

Town Hall Small Conference Room, 400 Main Street, Ridgefield, CT
MEETING MINUTES – UNAPPROVED/UNREVISED

Members present: J. Wilmot, E. Burns, M. Recck

Members absent: None

Also Present: L. Yarrish, Parking Enforcement Officer

Chairman Recck called the meeting to order at 8:03 a.m.

1. Approval of minutes from December 18, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 12/18/25. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish reported that the Parking Enforcement Officer vacancy has been filled by T. Esposito. The new officer will start work the week of 1/19. Mr. Yarrish will work Monday, Wednesday and Friday, and Ms. Esposito will work Tuesdays and Thursdays. There is a work order in to replace some signs damaged by the snowplows. Tickets issued were up due to non-renewal of permits, which usually settles down once everyone buys their new permits. Mr. Recck will request a list of permits sold by lot and business from L. Fernandez.
3. Continuation of Parking Rules and Regulations discussion. Mr. Marconi joined the meeting at 8:23 and provided contact information for the town's attorney, Jason Buchsbaum at Cohen & Wolf. Mr. Recck will discuss with him how any new parking regulations should be codified (by reference in the town ordinances?).
4. Continuation of CVS/USPS lot discussion. No update.
5. Regency Centers, 404-424, 424R and 426 Main Street. Still no meeting set up to discuss the proposed agreement. Mr. Yarrish reported that at least 30 Regency landlord tags are parked in the Bailey Avenue lot most days. He has been putting notes on the vehicles to say they are not allowed to park beyond the time limits in the town-owned lot. This issue is a critical part of the proposed agreement which will limit landlord permit parking to spaces on Regency's property, with the remainder parking at Yankee Ridge or the Governor Street municipal lot.
6. Kiosk Discussion. Mr. Recck spoke with a possible vendor (ParkMobile) They have market penetration in nearby cities (Stamford, New Haven, Danbury, Waterbury and Bridgeport. If we didn't use a kiosk, there would be no up-front cost to the town, as it would be done via an app on a smart phone. It would integrate with our current parking device. A kiosk would be a large up-front expense. The consensus was that we would start with a limited part of the Bailey Avenue lot (15 +/- spaces) for pay spaces. Members will review material provided by ParkMobile and discuss at the next meeting. Mr. Marconi shared an email received from Wayne Addessi regarding his suggestion that Ridgefield do all paid parking downtown as he said New Canaan has done. Ms. Burns raised the issue that the majority of the downtown parking in Ridgefield is in private ownership and asked if that was also the case in New Canaan. Mr. Recck will look into this. Ms. Burns also mentioned that the PA will need approval from the Board of Selectpersons for this proposal.
7. Parking data review. Mr. Recck distributed reports which we will review at the next meeting.

8. Other business.

- a. Mr. Yarrish mentioned the issue of parking behind the CVS building where people park all day (since there is no enforcement) so the delivery trucks cannot access the loading areas. Leases in the CVS complex provide that all deliveries must be made in the rear of the building. Mr. Recck will email the owner to inform her.
- b. Mr. Marconi said the Depot Street bridge will be completed and opened in the Spring. After that bridge is opened, the Portland Avenue bridge will be replaced. He had provided Mr. Recck with a copy of the lease with Lolly Turner of the Whistlestop Bakery. She has not been providing food or coffee at the station since Covid. Her lease has expired so she is now month-to-month. Once the Depot Street bridge is re-opened, Mr. Marconi will initiate discussions with her, including the requirement that food be sold to the public from the building. Alternate tenants may be considered as well. He reported that she maintains the building under her lease.
- c. Mr. Marconi also suggested some changes to the Donnelly lot to make part of it one-way to improve safety.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 9:17 a.m. Motion approved 3 – 0.

Respectfully submitted,
Ellen Burns